

MEETING MINUTES

LBOR/LMLS Board of Directors

July 11, 2018 / 8:45 am

The 2018 Board of Directors of the Lawrence Board of REALTORS® met at the Board Office. Henry Wertin, President, presided over the meeting which was attended by all Board Members. Michelle Hack arrived late.

President Wertin opened with the pledge of allegiance.

Next, President Wertin introduced the consent agenda. Upon review by Directors, **it was then moved and seconded that the Minutes of the 06-13-18 Board of Directors meeting, including requests for MLS Fee Waivers, and requests for Director excused absences be approved as proposed. Motion passed.**

First on the agenda were LBOR items for consideration:

President Wertin and Board Staff were excited to announce a new program with Family Promise, Keys to Good Tenancy. This program is a pilot from the national organizations from both Family Promise and NAR. Twelve cities in the US are testing this new curriculum and partnership, and the LBOR is proud to be one of the twelve. The LBOR will provide feedback to the NAR after 6 weeks, with a scheduled release of the curriculum nationally, later this year. To capture the program in video and in pictures, the Family Promise of Lawrence and the LBOR are suggesting that a videographer be hired. A proposal by videographer Gabriel O'Connor was provided to Directors. After discussion, **it was moved and seconded to approve of the expense for a videographer for our program with Family Promise of Lawrence. Motion Passed.**

Next, President Wertin asked Directors to consider a request to implement a policy for the waiver of Dues and Fees for Deployed/Active Military. Directors were provided with both the NAR and KAR Dues waiver policy for Active Military, as well as the neighboring Sunflower Association of REALTORS® waiver policy for MLS Fees. After discussion, **it was moved and seconded to implement a local policy to waive Member Dues and Subscriber Fees for Active Military.** Board Staff was asked to create the language for the policy using excerpts from the NAR & KAR examples provided, as well as the Sunflower/Topeka MLS Subscriber waiver. Motion Passed.

Next, Directors reviewed a proposal from Arterra as the location to host the Annual Lawrence Housing Forecast Breakfast for members. After discussion, **it was moved and seconded to approve of Arterra as the event location, and to accept the proposed bid from Arterra. Motion Passed.**

Next, Directors were asked to review a list of important LBOR events on the calendar in August, September and October.

Next, Directors were given a brief update on items under consideration by the Community Relations Committee. Included is a request of Directors to make nominations for the Annual RCR Awards.

Next on the agenda were LMLS items for consideration:

The Board was informed of progress that the MLS & Rules Committee is making on updates to LBOR Forms and Contracts. There will be many updates to consider for approval when the Committee has completed their work.

Attendance

Present

Henry Wertin, President	McG
Greta Carter-Wilson, President-Elect	KWI
Mark Hess, Past President	KWI
Jason Robinson, Secretary	KWI
Katie Stutler, Treasurer	SRE
Drew Deck, Director	RN Pref
Ryan Desch, Director	SRE
Beth Ham, Director	HRE
Michelle Hack, Director	McG
Casey Williams, Director	KWI
Zach Dodson, Director	SRE

Absent / Late / Left Early

Drew Deck – Absent/Excused
Katie Stutler – Absent/Excused

President Wertin first updated Directors on the activities of the MLS & Rules Committee. Due to new methods to use Zipforms to edit and manage the Sales Contract, it's important to update the LBOR Policy regarding Changes to the Sales Contract. The current version requires changes to be handwritten. After discussion, **it was moved and seconded to accept the recommendation of the MLS & Rules with the following change – conspicuous changed to obvious. Motion Passed.**

Recommended Changes are:

A. *Sales Contract:*

1. *All changes to the Sales Contract MUST be handwritten, **or otherwise conspicuous obvious**, initialed, and pointed out to the listing agent. The form must also be in the same format as the Board approved contract. (8-95)*
2. *Any changes that are made to the 'printed items' in the Sales Contract must be handwritten, **or otherwise conspicuous-obvious**, initialed, and dated by all parties. In the event that these changes are not made totally in the area of the printed paragraph, as described above, then these changes must be made under Special Provisions, or in addendum or amendment form. In any case, all parties must **sign initial** and date ALL changes. (10-95)*
3. *LMLS Policy will not allow changes or additions to Board Approved Documents in any area other than Special Provisions. Deletions may be identified by strike-through. (5-07)*

Next, Directors were provided with a current version of the red-lined Sales Contract that the MLS & Rules Committee are working on. This is a work in progress, and is provided as an FYI to Directors.

Next, MLS Staff reported to Directors that recent approved changes to Statistical Reporting are in place in Paragon. There are additional settings in Statistical Reporting that should also be reviewed. Directors asked staff to review each of the settings and return to the Board of Directors with a recommendation from Staff. Additionally, MLS Staff informed Directors that Team Functionality is now fully enabled in the Paragon system.

As an aside, Directors asked Board Staff to provide the Board of Directors with the statics and site stats for LawrenceRealtor.com. Board Staff will include this in a future meeting of the Board of Directors.

Next, Treasurer Katie Stutler provided Directors with a recap of the monthly budget reports for review and discussion. After review, all reports were filed for audit.

President Wertin next asked Secretary Jason Robinson for information about fall luncheons and speakers. Secretary Robinson provided details about possible speakers. Sponsors are not in place for the fall luncheons. Staff will be providing sponsoring Affiliate members with a value added advertising opportunity on LawrenceRealtor.com during the month of their luncheon sponsorship.

There being no further business, the meeting was adjourned at 10:44 am.

Respectfully submitted,



Rob Hulse
Executive Officer